

**Town of Springvale**

Board Meeting  
January 21, 2019

Present: Dan Dahlke, Barb Hollander, Terry Madigan, Pat Heyer, Rose Riedeman, Karen Smit

Meeting called to order by Chairman Dan Dahlke at 7:00 pm

Roll call – quorum present

Prior Minutes: Minutes of the Board meeting December 17, 2018 and Town Caucus on January 7, 2019 were approved as presented.

Invoices were approved as presented.

Treasurer's Report as of the October 31, 2018:

Checking Account	\$ 133,712.31
General Money Market	232,564.16
Highway Money Market	35,693.71
Fire Money market	48,282.64
Total	\$450,252.82

Public Comments: None

Rate of pay for Roadworkers: After discussion of current rates and general review of work performed, **Motion** by Terry Madigan, second by Barb Hollander, to increase the hourly rate for the Head roadman (Gordon Montey, Jr.) to \$18.00 per hour. Passed by a vote of 3-0

**Motion** by Terry Madigan, second by Barb Hollander that the pay for the limited part-time workers would increase from \$15 per hour to \$16.00 per hour. Passed by a vote of 2-0 with Dan Dahlke abstaining as he is one of the limited part-time workers.

Road Review: Suggested the Road Review which is generally early April could be completed prior to the April Board Meeting. Dahlke noted that the south end of Metovale south of CTH TC needs work. Maintenance of that section of road is shared with the Town of Metomen. Request that the Clerk mail the Town of Metomen Board a letter advising them that the Town of Springvale believes improvement to that section of highway should be done during 2019. They are invited to be part of our road review and can advise them of that date when it is determined.

Dahlke also suggested he would like to see the parking lot at our Town Hall either blacktopped or cemented as other Town Halls in the County do have improved parking lots. Hollander noted that most other Towns rent out their building for meetings, and our Town does not do that.

Wisconsin Towns Association Meeting in Ripon: Registration and payment has been mailed to WTA for Karen Smit and Dan Dahlke for the meeting.

Rezone Request from Flaming Trail II, LLC for property located on Church road has been received. After discussion, it was determined Dahlke would call Sam at FDL County Planning to determine if a rezone is required and if so, let Clerk know so she can schedule the meeting and post notices, etc.

Report on meeting with Accountant: Karen Smit and Pat Heyer met at the Hall with Matt Lohr from O'Connor, Wells & Vander Werff, LLC, accounting firm from Waupun. After looking through our QuickBooks set up, and discussion options, Lohr took back a copy of our QuickBooks database and is going to proceed to complete the Wisconsin Form CT for 2018 and in the process review accounts to determine that they are basically in order and also what changes should be made to the chart of accounts. This is not an audit, but merely a review.

Invoice for QuickBooks Payroll Package: Heyer informed the Board that when QuickBooks Payroll Package is paid for annually it is charged to her credit card. When it was renewed in July, she failed to bill the town for that, but upon approval by the board, she will be cutting a check to cover that cost.

Town Website: Clerk received an invoice for Annual Renewal of the Domain, Server Hosting and updates as needed at the agreed upon rate of \$150 per year. However, Laura Wagner of Webs by Wagner, LLC indicated that the Town could add the SSL protection to the site, but it isn't required at this time at a cost of \$75 per year. After discussion, the Board advised the Clerk to pay the invoice including the \$75 increase.

Personnel Matters: None

Equipment: Montey has been making minor repairs to the equipment, including repair of throw chains.

Highways: None

Motion by Hollander to adjourn. Second by Madigan. Passed 3-0

Respectfully submitted,  
Pat Heyer, Clerk

TOWN OF SPRINGVALE  
BOARD MEETING  
FEBRUARY 18, 2019

**Town Board members in attendance:** Dan Dahlke, Barb Hollander, Terry Madigan

**Others present:** Pat Heyer Clerk, Karen Smit Deputy Clerk, Rose Riedeman Treasurer, Eric Hau, Jamie Lawson, Jan Beck, Sandy DeBoer, Dennis Badtke and Courtney Hollander.

Agenda properly posted

Roll call – quorum present

Prior Minutes: Minutes of the January 21 meeting were approved as corrected indicating the date on the top of the minutes was incorrect.

Invoices were approved.

Treasurer's Report as of January 31, 2018:

Checking Account	\$223,285.67
General Money Market	\$341,812.30
Highway Money Market	\$35,698.56
Fire Money market	\$48,288.57
Total	\$649,085.10

Sandy DeBoer requested to speak to the Board regarding the sale of property at W11707 Highway TC and the condition of the adjoining property, W11711 Highway TC. The Clerk is noting in these minutes that this is a complaint regarding the condition of the property located at W11711 owned by William Heller and Chris Butler and that the town will proceed with action to have the property cleaned up.

Sandy DeBoer asked questions of whether the trailer on the property at W11707 that she is wanting to sell for her brother Robert Schmuhl could be replaced with a house or different trailer. The Board told her she would need to look at setback requirements to decide if a different structure would fit on the lot.

Correspondence from Clerk: We have received the Bridge Inspection Report from the FDL County Highway Department that was done during the summer of 2018. Chairman will review to note and needed maintenance.

Flaming Trail Rezone: A motion was made by Barb Hollander, second by Terry Madigan to accept the recommendation of the Plan Commission to rezone the 1.6 acre parcel south of Church Road to Residential, to rezone the 17 acre parcel north of the road to Rural Residential with a permanent deed restriction to prevent further division of the property and to rezone the remaining 21 acres of the NE ¼ NW ¼ of Section 17-15-15 to Rural Residential with a permanent deed restriction to prevent further division of the property. Passed by a vote of 3-0.

Personnel: Nothing

Highways: Stop sign at Center and Schmoldt was knocked down and Madigan has put it in as well as he can, but Gordy Montey will need to place it more permanently.

Equipment: Grader needs some minor repairs such as the heater doesn't work, the seat is in bade shape, etc. Gordy will be working on getting this repaired.

Motion to adjourn made by Barb Hollander, second by Terry Madigan. Passed by 3-0 vote.

Respectfully submitted,  
Patricia Heyer, Clerk

TOWN OF SPRINGVALE  
BOARD MEETING  
MARCH 18, 2019

**Town Board members in attendance:** Barb Hollander, Terry Madigan

**Others present:** Pat Heyer Clerk, Rose Riedeman Treasurer, Gordy Montey and Luke Sina

Agenda properly posted but the Clerk had added an emergency item to the notice at the Town Hall two hours prior to the meeting regarding the flood damage in the Town from March 13-15.

Roll call – quorum present

Prior Minutes: Minutes of the February 18 meeting were approved as presented.

Invoices were approved.

Treasurer's Report as of February 28, 2019:

Checking Account	\$9,569.10
General Money Market	\$196,843.51
Highway Money Market	\$35,702.94
Fire Money market	\$48,295.98
Total	\$290,411.53

Correspondence received by Clerk: Notice of the Clean Sweep Program for FDL County on April 27. Clerk to post on Hall door and on the website. Building permit application has been received for Dan Mattila. QuickBooks will require updating prior to the end of May to enable the payroll package to work. Put on April agenda.

Flaming Trail Rezone: The Board has received an email from Attorney Parmentier regarding the motion passed at the February 18 Town Board Meeting regarding rezoning of land in the NE ¼ NW ¼ of Section 17-15-15 stating that his advice to the Board was incorrect in that he did not understand there was adjoining land owned by Flaming Trail and that the remaining 21 acres could remain Farmland Preservation as it is part of additional land owned by Flaming Trail. Attorney Parmentier stated that only the 17 acre and 1.6 acre parcels needed to be rezoned. After discussion of the matter, a Motion was made by Barb Hollander to amend only the portion of the Motion made and carried by the Board at the February meeting regarding rezoning land in the NE ¼ NW ¼ of Section 17-15-15 that applies to the West 21 acres to state that that 21 acres shall remain zoned Farmland Preservation and no deed restriction will be required. Second by Terry Madigan with a vote of 2 ayes and no nays.

Road Review Date: Tentatively set for Saturday April 13 at 9:00 am. After the election, the new Chairman should be informed of the date and invited to be part of that review.

Annual Report to Taxpayers: A Copy of the report was given to the Supervisors for their review. If there are questions, please contact the Clerk and the approval of the report will be on the agenda for the April Board meeting.

Clean up of property at W11711 Hwy TC: Clerk sent a letter to the owners by regular mail and no Board member or Clerk has had a response. In that letter, the owners were given 30 days to clean up the property. If nothing has been done by the end of the 30 days, the Clerk will send a second letter by registered mail.

Open Book and Board of Review Dates: Open Book is April 4 from 3:00 to 5:00 and Board of Review is May 8 from 6:00 to 8:00 pm. Noted that Barb Hollander is trained for Board of Review as is Karen Smit.

Personnel: No issues

Equipment: No issues

Highways: There was much activity by Gordy Montey to put water on road signs out during the flooding on March 14 and 15. Town was also notified by a resident of damage to Raube Road and a culvert needed to be replaced due to the water damage. That was accomplished on March 18. As a part of the damage and at the

suggestion of Chairman Dahlke and the FDL County Emergency Government, a Motion was made by Terry Madigan, second by Barb Hollander to submit a Disaster Declaration to the FDL County Emergency Government. Passed by a vote of 2-0. Barbara Hollander signed the Declaration as Acting Chairman.

Hollander Drive was also discussed. The road is in need of additional gravel and grading, and because Hollander Farms understand the condition of the road is partially due to semi traffic on that road, they are willing to purchase and haul gravel for the road if the Town will do the grading work. The Board agreed with this arrangement.

The April meeting will be April 15 with the Annual Meeting being on April 16. Possible agenda items for April 15 will be Review of Annual Report, Heller proper on TC follow up, Report on Road Review.

Motion to adjourn made by Barb Hollander, second by Terry Madigan. Passed by 2-0 vote.

Respectfully submitted,  
Patricia Heyer, Clerk

**Town of Springvale**  
**Minutes of Board Meeting**  
**held Monday, April 15, 2019 – 7:00 p.m.**

The meeting was called to order by Town Chairman, Dan Dahlke. Supervisors present: Barb Hollander and Terry Madigan. Deputy Clerk, Deputy Clerk Karen Smit recorded the minutes of the meeting. Also present: Town Clerk, Pat Hyer, Highway Employees, Gordy Monty and Luke Sina, Newly elected Town Chairman, Brian Madigan and Residents, Kelly Sina and Mike and Marilyn Oskola.

**Visitors:**

Mike and Marilyn Oskola were present to ask if the board was interested in having them mow the lawn at the town hall again this year. The board in turn asked them if they were still interested in the mowing job and they indicated they are. Everything will remain the same as previous year.

The minutes from March 18, 2019 were reviewed and approved as presented.

Invoice listing for the month of April was reviewed. The listing was signed by each board member for approval of payment.

In the absence of Treasurer, Rose Riedeman Town Clerk, Pat Hyer gave the Treasurer's Report and updated balances as follows:

Checking: \$10,017.69

General Money Market: \$186,868.01

Highway Money Market: \$35,707.48

Fire Money Market: \$ 48,301.91

**New Business:**

Clerk, Pat Hyer received a request from the Rosendale Memorial Day Committee asking for a donation to support their annual event. A motion was made by B. Hollander, second by T. Madigan to donate \$100.00 to Rosendale Memorial Day. Motion was unanimously carried.

Clerk, Pat Hyer received a request from Pillar and Vine for a donation. After discussion, the board decided to not take any action at this time.

Clerk, Pat Hyer updated the board regarding Flaming Trail rezone and parcel split. The deed restriction has been filed.

A motion was made by B. Hollander, second by T. Madigan and unanimously carried to approve the 2018 Annual Report to Taxpayers.

The present board along with newly elected Town Chairman, B. Madigan performed the annual road review of all township roads on Saturday April 13 @ 9:00 am. B. Madigan detailed the findings in an email and will proceed with contacting Scott Construction for a more accurate linear feet description.

A letter was sent to the property owners at W11711 Hwy TC in March asking them to clean up their property. As of the time of this meeting, it does not appear that clean- up has begun. The board asked Clerk to send a second letter by certified mail.

Chairman, D. Dahlke informed the board that inmates will once again be coming to clean in shop and if time allows, clean the floor in the town hall. It is anticipated they will be here on June 25 & 26.

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Chairman, D. Dahlke signed the application for Telephone Company Construction Permit.

Chairman, D. Dahlke reported the Dodge truck went to Homan Auto for an oil change and 3 open recalls.

The meeting was adjourned on a motion by T. Madigan, second by B. Hollander and unanimously carried.

Respectfully Submitted,  
Karen Smit, Town of Springvale Clerk

**Town of Springvale**  
**Minutes of Board Meeting**  
**held Tuesday, April 16, 2019 – 7:00 p.m. Immediately following the annual meeting**

The meeting was called to order by newly elected Town Chairman, Brian Madigan. Supervisors present: Barb Hollander and Terry Madigan. Deputy Clerk, Karen Smit. Also present: Outgoing Town Chairman Daniel Dahlke and Outgoing Town Clerk, Pat Hyer,

Roll call – quorum present

Prior to approval, the Agenda was amended to add the appointment of one town resident to serve on the 2019 Board of Review.

**Visitors:**

None Present

**New Business:**

Chairman B. Madigan presented outgoing Town Chairman, Daniel Dahlke with a Resolution of Appreciation for his 15 years of service as Treasurer and Town Chairman.

Chairman B. Madigan presented outgoing Town Clerk, Patricia Heyer with a Resolution of Appreciation for her 22 years of service as Clerk for the Township.

Prior to appointing a new town Clerk, the board discussed the new Clerk's salary. A motion was made by B. Hollander to approve an annual salary of \$10,000 plus \$40 per diem. The motion was second by T. Madigan and unanimously carried.

The board then appointed, Karen Smit as the new Town of Springvale Clerk. Karen Smit was then sworn in by taking the official oath of office.

The board discussed keeping Dan Dahlke and Pat Hyer on the payroll to help with training the new Chairman and Clerk. A motion was made by B. Hollander to pay Pat Hyer \$200/month for 3 months to assist with training. The motion also included paying Dan Dahlke at his hourly rate of \$16.00/per hour for his time training. The motion was second by T. Madigan and unanimously carried. (It was noted that both rates could be adjusted according as needed)

The board discussed the need for a township credit card. Currently the officials are using their own personal credit cards and then getting reimbursed periodically. The board asked Clerk, K. Smit to check with NBW Bank to see if they have a credit card program.

Chairman, B. Madigan is going to call Derksen Tree Trimming for a quote on a 1-day tree trimming job.

The annual Board of Review is scheduled for May 8, 2019. It was noted that the newly appointed Clerk may not serve on the Board of Review because she is not a town resident. A motion was then made by T. Madigan to appoint Resident, Dan Dahlke to the service on the Board of Review for 2019. The motion was second by B. Hollander and unanimously carried.

The date was set for the May meeting – May 20, 2019 at 7:00 p.m.

It was noted that the computer support for both the Treasurer and Clerk's computers ends in June. This will be placed on the May Agenda for further discussion.

The meeting was adjourned on a motion by T. Madigan, second by B. Hollander and unanimously carried.

Respectfully Submitted,

Karen Smit, Town of Springvale Clerk

**Town of Springvale**  
**Minutes of Board Meeting**  
**held Monday, May 20, 2019 – 7:00 p.m.**

The meeting was called to order by Town Chairman, Brian Madigan. Those present were Supervisor Terry Madigan. Clerk Karen Smit, Treasurer Rose Riedeman and resident Dennis Badtke. Absent: Barb Hollander.

Agenda properly posted and approved as posted.

**Visitors:**

Dennis Badtke was present to inform the board of his plans to clean out the ditch by his place. He also was asking the board to consider putting in a bigger culvert to handle the increased water flow.

The minutes from April 15, 2019 and April 16, 2019 were reviewed and approved as presented on a motion by T. Madigan, second B. Madigan and unanimously carried.

Invoice listing for the month of May was reviewed and approved on a motion by B. Madigan, second T. Madigan and unanimously carried.

Treasurer, Rose Riedeman presented the Treasurer's Report and updated balances as follows:

Checking: \$12,669.36

General Money Market: \$186,894.22

Highway Money Market: \$35,712.49

Fire Money Market: \$ 48,307.84

B. Madigan informed the board that when the culvert was repaired on Volker Drive a phone line was cut. The phone company has since been out to fix it.

B. Madigan informed the board the service door to the shop portion of the town hall should be replaced. He will get estimates.

**New Business:**

Chairman, B. Madigan appointed Dennis Badtke, James Gillett and Courtney Hollander to serve on the Board of Appeals/Plan Commission for a 3- year term. B. Madigan also appointed Dan Dahlke to serve as an alternate.

An application for a rezone request was received from Melvin Goetsch. The board set the date of June 17, 2019 at 6:30 pm for the Plan Commission to meet followed by the Public Hearing.

Highway work bid for 2019: Board has determined the road maintenance work to be bid for in 2019 will be:

Church Road from County T to Raube Rd. (1.01 miles by 20 feet)

Metovale Road from Church to Pommering. (.985 miles by 20 feet.)

Liner Road from County TC north to gravel (.295 miles by 18-19 feet)

Church Road from Zimmerman Road West (1,000 feet by 20 feet)

Bid request to be published in the Ripon Commonwealth June 5 and June 12 with bids due to Chairman by 5:00 pm June 17. Board will open bids at a meeting on June 17 at 7:00 pm.

The estimate from Asphalt Specialists for paving the town hall parking lot was discussed. B. Madigan asked to have it tabled until the June meeting when Supervisor B. Hollander would be present.

Clerk, K. Smit informed the board that a second notice was sent by certified mail to the property owners at W11711 Hwy TC in April asking them to clean up their property.

March 2019 Flood Damage update: There are 2 separate programs the township is applying for damage assistance.

Wisconsin Disaster Fund: - An extension request until June 15, 2019 has been approved allowing the township to get the work completed and expenses turned in.

Department of Transportation, Disaster Damage Aid – The petition for aid has been filed and the DOT has performed a field review informing us that several of our damage locations are eligible for reimbursement. The next step is to submit final actual costs and copy of invoices.

The current computer support and anti-virus plans for the Clerk and Treasurer's laptops expire the beginning of June. After discussion the board decided to renew the support plan with Best Buy.

Clerk, K. Smit informed the board she picked up a credit card brochure and application from NBW Bank. A couple questions the board had were: Is there an annual fee? And what happens when the bank changes names? K. Smit will try to get answers to these questions and report back at the June meeting.

Date for June meeting: June 17, 2019 at 7:00 pm

The meeting was adjourned on a motion by T. Madigan, second by B. Madigan and unanimously carried.

Respectfully Submitted,  
Karen Smit, Town of Springvale Clerk

**Town of Springvale**  
**Minutes of Board Meeting**  
**held Monday, June 17, 2019 – 7:00 p.m.**

The meeting was called to order by Town Chairman, Brian Madigan. Those present were Supervisor Barb Hollander, Terry Madigan. Clerk Karen Smit, Treasurer Rose Riedeman, Road Worker Gordy Monty and Bill Plucker from Scott Construction.

Agenda properly posted and approved as posted.

**Visitors:**

Bill Plucker was present to answer any questions the board may have about the road bid he submitted.

Prior to approval of the minutes, T. Madigan made a motion to amend the minutes from May 20, 2019 to correct an incorrect road listed for roadwork bids. The correct description for Metovale Road should have read- Metovale from Church Road to Pommering – (.985 miles x 20 feet). The motion was second by B. Madigan and unanimously passed.

The minutes were then approved on a motion by T. Madigan, second by B. Hollander and unanimously carried.

Invoice listing for the month of June was reviewed and approved on a motion by T. Madigan, second B. Hollander and unanimously carried.

Treasurer, Rose Riedeman presented the Treasurer's Report and updated balances as follows:

Checking: \$9,916.14

General Money Market: \$166,918.04

Highway Money Market: \$35,717.34

Fire Money Market: \$ 48,315.25

**Old Business:**

Clerk, K. Smit updated the board on the petition for damage aid for the spring flooding. 5 sites (Raube, Center, Zimmerman, Lange and Volker) are eligible for reimbursement, while the remaining 2 are not eligible (Paul Drive and Bridge on Center). The Township has 2 years to complete the work and submit for reimbursement.

B. Madigan informed the board that there has been progress in the clean up of the property on Hwy TC.

B. Madigan updated the board on the Burke Center inmates coming to clean the Town Hall shop on June 25 and 26.

The board reviewed the estimate from Asphalt Specialists LLC to resurface the Town Hall parking lot. No action taken.

**New Business:**

At the recommendation of the Plan Commission, B. Madigan made a motion to approve the request from Melvin Goetsch to rezone 5 532 acres from Farmland Preservation to Rural Residential. The motion was second by B. Hollander and unanimously carried.

The 2019 roadwork bids were opened and reviewed. Bill Plucker modified his bid to accurately correspond with the corrected Town Roads accepting bids.

A motion was made by B. Hollander to award the 2019 road work contract in the amount of \$89,362.00 to Scott Construction.

A motion was made by B. Madigan to set aside \$8000 for a new John Deere disk mower with trade in and \$2000 for a road grader. The motion was second by T. Madigan and unanimously carried.

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The board discussed the possibility of getting a credit card for Town Officials. Because of the uncertainty with the change at NBW Bank, the board has decided to wait on getting a credit card.

Date for July meeting: June 15, 2019 at 7:00 pm

The meeting was adjourned on a motion by B. Hollander, second by T. Madigan and unanimously carried.

Respectfully Submitted,  
Karen Smit, Town of Springvale Clerk

**Town of Springvale**  
**Minutes of Board Meeting**  
**held Monday, July 15, 2019 – 7:00 p.m.**

The meeting was called to order by Town Chairman, Brian Madigan. Those present were Supervisor Barb Hollander, Terry Madigan. Clerk Karen Smit, Treasurer Rose Riedeman, Road Worker Gordy Monty and Township residents, Matt and Katrina Miller.

Agenda properly posted and approved as posted.

**Visitors:**

Matt and Katrina Miller were present to address the board regarding a possible rezone to allow the building of a second home on their property and also to voice concern over the amount of dust and condition of Pommering Road.

The minutes of the June 17, 2019 meeting were approved on a motion by T. Madigan, second by B. Hollander and unanimously carried.

Invoice listing for the month of July was reviewed and approved on a motion by B. Madigan, second B. Hollander and unanimously carried.

Treasurer, Rose Riedeman presented the Treasurer's Report for the month of June and updated balances as follows:

Checking: \$16,223.07

General Money Market: \$166,918.04

Highway Money Market: \$35,721.72

Fire Money Market: \$ 48,321.18

Clerk, K. Smit reported receiving an email from the Township Attorney advising municipalities to amend their sex offender registry to allow for an appeal process. The board requested the clerk to contact Township Attorney requesting sample amendment language.

There have been complaints from residents regarding the size of the recycling containers. Because recycling is picked up every other week many containers are overflowing. The board asked K. Smit to call Waste Management to ask about larger containers and also about the possibility of having weekly service for recycling.

**Old Business:**

On June 25 and 26 inmates from the Burke Center came and washed the ceiling in the town garage, washed and waxed trucks and cleaned the town hall.

**New Business:**

Set date for August meeting: August 19, 2019 at 7:00 pm

**Personnel Matters:**

None

**Equipment Matters:**

Road worker, Gordy Montey informed the board the new mower was delivered and the box scraper will be coming within the week.

The meeting was adjourned on a motion by B. Hollander, second by T. Madigan and unanimously carried.

Respectfully Submitted,  
Karen Smit, Town of Springvale Clerk

**Town of Springvale**  
**Minutes of Board Meeting**  
**held Monday, August 19, 2019 – 7:00 p.m.**

The meeting was called to order by Town Chairman, Brian Madigan. Those present were Supervisor Barb Hollander, Terry Madigan. Clerk Karen Smit, Treasurer Rose Riedeman, Resident, Dan Dahlke

Agenda properly posted and approved as posted.

**Visitors:**

Resident and past Chairman, Dan Dahlke was present to discuss how road damage was handled in the past.

The minutes of the July 15, 2019 meeting were approved on a motion by B. Hollander, second by T. Madigan and unanimously carried.

Invoice listing for the month of August was reviewed and approved on a motion by B. Hollander, second T. Madigan and unanimously carried.

Treasurer, Rose Riedeman presented the Treasurer's Report for the month of July and updated balances as follows:

Checking: \$38,130.57

General Money Market: \$146,958.82

Highway Money Market: \$35,726.89

Fire Money Market: \$ 48,327.11

The board discussed road grading concerns on Hollander Drive

Chairman, B. Madigan questioned the need for a Town cell phone. For him, it would be easier to cancel town cell phone and use his personal cell phone going forward. He will contact US Cellular to see if contract can be cancelled.

**Old Business:**

Clerk, K. Smit provided a copy of an e-mail from Waste Management regarding the possibility of providing residents a larger recycling container as a solution to overflowing recycling containers. Before making a final decision, the board asked Clerk to clarify a couple of remaining questions and report back in September.

Clerk, K. Smit passed out a sample ordinance amendment to the sex offender residency ordinance and exemption form that she received from the Township Attorney. Following discussion, the board requested Clerk, K. Smit reach out to Township Attorney for answers to board questions regarding residency in County verses Township.

**New Business:**

Set date for September meeting: September 16, 2019 at 7:00 pm

**Personnel Matters:**

None

**Equipment Matters:**

None

The meeting was adjourned on a motion by B. Hollander, second by T. Madigan and unanimously carried.

Respectfully Submitted,  
Karen Smit, Town of Springvale Clerk

**Town of Springvale**  
**Minutes of Board Meeting**  
**held Monday, September 16, 2019 – 7:00 p.m.**

The meeting was called to order by Town Chairman, Brian Madigan. Those present were Supervisor Barb Hollander, Terry Madigan. Clerk Karen Smit, Treasurer Rose Riedeman, Road Worker, Gordy Montey

Agenda properly posted and prior to approval the board added Brandon/Fairwater Fire Department meeting on Tuesday, September 17, 2019 under New Business

**Visitors:**

No Visitors

The minutes of the August 19, 2019 meeting were approved on a motion by B. Hollander, second by T. Madigan and unanimously carried.

Invoice listing for the month of September was reviewed and approved on a motion by B. Hollander, second T. Madigan and unanimously carried.

Treasurer, Rose Riedeman presented the Treasurer's Report for the month of August and updated balances as follows:

Checking: \$18,152.64

General Money Market: \$126,975.87

Highway Money Market: \$35,731.59

Fire Money Market: \$ 48,334.52

Clerk, K. Smit reported the annual Clerk/Treasurer meeting will be held on September 26, 2019 at 5:30 at the Fond du Lac County government building. Both Clerk, K. Smit and Treasurer, R. Riedeman plan on attending.

Chairman, B. Madigan reported there has been some difficulty cancelling the town cell phone with US Cellular. They are not recognizing our e-mail domain. Clerk, K. Smit will call customer service to see what can be done

Chairman, B. Madigan reported receiving the annual road certification map and pavement rating spreadsheets.

**Old Business:**

Clerk, K. Smit provided an update from Waste Management regarding the possibility of providing residents a larger recycling container as a solution to overflowing recycling containers. Waste Management is offering the option for residents to upgrade/swap to a larger 96-gallon recycling container by calling customer service and paying a one time \$20.00 fee. All upgrade requests will be handled by Waste Management. The Township will not be handling these requests.

Clerk, K. Smit updated the board on correspondence from Township Attorney, Matthew Parmentier regarding the amendment to the sex offender ordinance. Following the update, the board requested Clerk, K. Smit prepare the Ordinance amendment and place as new business on the October Agenda

**New Business:**

B. Madigan was unable to obtain estimates for paving over culverts prior to meeting. This agenda item is tabled until the October meeting.

Set date for October meeting: Tuesday, October 8, 2019 at 6:30 pm

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### **Personnel Matters:**

None

### **Equipment Matters:**

Roadworker, G. Montey reported the Western Star truck is down for repairs at the moment. It needs new transmission cooler lines and he has them ordered.

### **Highway Matter:**

All of the township ditches have been mowed for the 1<sup>st</sup> mowing. When it dries out Gordy will make a second pass.

The board discussed the following highway concerns with G. Montey:

- Grading on Hollander Drive
- Gravel on shoulders of roads
- Grading on Gallagher Road

The meeting was adjourned on a motion by B. Hollander, second by T. Madigan and unanimously carried.

Respectfully Submitted,  
Karen Smit, Town of Springvale Clerk

**Town of Springvale**  
**Minutes of Board Meeting**  
**held Tuesday, October 8, 2019 – 6:30 p.m.**

The meeting was called to order by Town Chairman, Brian Madigan. Those present were Supervisor Barb Hollander, Terry Madigan. Clerk Karen Smit, Treasurer Rose Riedeman

Agenda properly posted and approved as posted

**Visitors:**

No Visitors

The minutes of the September 16, 2019 meeting were approved on a motion by B. Hollander, second by T. Madigan and unanimously carried.

Invoice listing for the month of October was reviewed and approved on a motion by B. Hollander, second T. Madigan and unanimously carried.

Treasurer, Rose Riedeman presented the Treasurer's Report for the month of September and updated balances as follows:

Checking: \$6,201.60

General Money Market: \$126,993.12

Highway Money Market: \$35,736.45

Fire Money Market: \$ 48,340.45

Clerk, K. Smit reported receiving a confirmation letter from U.S.Cellular that Chairman Brian Madigan has officially been added to the account and is authorized to make any/all changes to the existing contract.

Chairman, B. Madigan reported receiving a phone call from M. Miller regarding his road not being graded.

**Old Business:**

Clerk, K. Smit provided an update from Waste Management regarding the recycling container upgrade. An addendum will need to be added to our current contract and that addendum is being reviewed by Waste Management's legal department.

Chairman, B. Madigan and Supervisor B. Hollander attended the annual Brandon/Fairwater Fire District meeting on Tuesday September 17, 2019. They reported the annual budget was approved with little changes from last year.

**New Business:**

An estimate has not been received from Fond du Lac County for paving over culverts. Following discussion, a motion was made by B. Hollander giving Chairman B. Madigan authority to approve pavement work by FDL County not to exceed \$8500.00. The motion was second by T. Madigan and unanimously carried.

A motion was made by B. Hollander to approve the Sex Offender Ordinance amendment allowing for a residence exemption and the creation of a 3-person residence board. The motion was second by T. Madigan and unanimously carried.

Chairman, B. Madigan selected 3 township residence to serve on the sex offender residency board for a term of 5 years. They are: Aaron Zimmerman, Andy Berry and Gary Zibowski.

A motion was made by B. Hollander to approve the 3-person board as stated above. The motion was second by T. Madigan and unanimously carried.

***New Business Continued:***

The annual township insurance renewal questionnaire was reviewed. Chairman and Clerk will sit down and go over it more thoroughly.

The annual Rosendale Fire District meeting is set for Wednesday, October 30<sup>th</sup> at 7:00 p.m.

Set date for Public Budget Hearing and Special Town Meeting of the Electors-: Monday, November 18, 2019 at 6:30 p.m.

Set date for November meeting: Monday, November 18, 2019 immediately following the budget hearing and special town meeting of the electors.

**Personnel Matters:**

Chairman, B. Madigan reported Greg Hollander is willing to help out with snow plowing this winter. Brian will have him fill out an employment application if further interested.

**Equipment Matters:**

The oil sensor light came on in the Western Star/ Snow Plow Truck. No oil pressure.

**Highway Matter:**

None

The meeting was adjourned on a motion by B. Madigan, second by B. Hollander and unanimously carried.

Respectfully Submitted,  
Karen Smit, Town of Springvale Clerk

**Town of Springvale**  
**Minutes of Board Meeting**  
**held Monday, November 18, 2019 immediately following the**  
**Town Budget Hearing and Special Meeting of Taxpayers**

The meeting was called to order by Town Chairman, Brian Madigan. Those present were Supervisors Barb Hollander, Terry Madigan. Clerk Karen Smit, Treasurer Rose Riedeman and resident Pat Heyer.

Agenda properly posted and approved as posted

**Visitors:**

Pat Heyer was in attendance to present for approval, a draft of the township newsletter.

The minutes of the October 8, 2019 meeting were approved on a motion by B. Hollander, second by T. Madigan and unanimously carried.

Invoice listing for the month of November was reviewed and approved on a motion by B. Hollander, second T. Madigan and unanimously carried. (It was noted the US. Cellular invoice was not included in the approval)

Treasurer, Rose Riedeman presented the Treasurer's Report for the month of October and updated balances as follows:

Checking: \$40,704.99

General Money Market: \$92,006.50

Highway Money Market: \$35,741.31

Fire Money Market: \$ 48,346.38

The annual Town's Association Christmas Party will be held on December 5, 2019. As in past years the Township will pay for town officials and their spouses to attend. This year the board extended the invitation to the past Chairman, Dan Dahlke and his wife as well as past Clerk, Pat Heyer.

Clerk, K. Smit reported receiving information from the Wisconsin Election Commissions regarding the Election Security Subgrant program. Municipalities are required to be in compliance with computer hardware/software, professional IT support and election security training. Clerk reported applying for grant assistance in the areas needed.

Chairman, B. Madigan reported receiving phone calls from FDL County Sherriff regarding the stop sign at Raube and Church. It appears that the stop sign was destroyed due to vandalism.

**Old Business:**

Clerk, K. Smit provided an update from Waste Management regarding the recycling container upgrade. The addendum was denied by the legal department at Waste Management. It appears Waste Management will have to create a new contract including the 96-gallon recycling cart as an option.

Chairman, B. Madigan and Supervisor B. Hollander and Clerk K. Smit attended the annual Rosendale Fire District meeting on Wednesday October 30, 2019. They reported fire calls were down in 2019 leaving a credit for the municipalities. The budget was approved as presented.

**New Business:**

Prior to the regular board meeting, the budget hearing and special meeting of taxpayers was held. Hearing no questions or concerns from the taxpayers, A motion was made by B. Hollander to adopt the proposed 2020 budget as presented. The motion was second by T. Madigan and unanimously carried. (The township levy adopted at the special meeting of the electors is \$178,503.00)

There was no other action required as a result of the annual meeting of taxpayers

***New Business Continued:***

Chairman, B. Madigan received an estimate from M.P.B. Builders for the replacement of 2 service doors at the Town Hall. The estimate was approved on a motion by B. Madigan, second by T. Madigan and unanimously carried. (In addition to the approved estimate, the board would like an overhang above the Town Hall entrance)

Set date for December meeting: Monday, December 16, 2019 at 6:30 p.m.

**Personnel Matters:**

Clerk K. Smit inquired about the possibility of job sharing some of the clerk duties with past Clerk. Pat Heyer. The board asked for more information and to report back at December meeting.

**Equipment Matters:**

The Western Star/ Snow Plow Truck was repaired and back in service.

**Highway Matter:**

The approved estimate for pavement work from Fond du Lac County Hwy Department will not get done any more this year because of the cold weather and early snow.

The stop sign is down at the intersection of Hwy 26 and Bell School Road.

The meeting was adjourned on a motion by B. Hollander, second by T. Madigan and unanimously carried.

Respectfully Submitted,  
Karen Smit, Town of Springvale Clerk

**Town of Springvale**  
**Minutes of Board Meeting**  
**held Monday, December 16, 2019 at 6:30 p.m.**

The meeting was called to order by Town Chairman, Brian Madigan. Those present were Supervisors Barb Hollander, Terry Madigan. Clerk Karen Smit, Treasurer Rose Riedeman and residents Pat Heyer and David Holtan.

Agenda properly posted and approved as posted

**Visitors:**

Resident David Holtan who resides on Pinkerton Drive was present to ask the board about having some maintenance on the road(s).

Pat Heyer was in attendance to discuss the appointment of a possible Deputy Clerk.

The minutes of the November 18, 2019 regular meeting, the Budget Hearing and the Meeting of Taxpayers were approved on a motion by B. Madigan, second by T. Madigan and unanimously carried.

Invoice listing for the month of December was reviewed and approved on a motion by B. Hollander, second T. Madigan and unanimously carried.

Treasurer, Rose Riedeman presented the Treasurer's Report for the month of November and updated balances as follows:

Checking: \$49,991.90

General Money Market: \$37,015.54

Highway Money Market: \$70,746.62

Fire Money Market: \$ 68,353.80

Chairman, B. Madigan reported attending the LifeStar EMS meeting in Waupun.

Chairman, B. Madigan informed the board that Nolan Insurance requested to bid the Township Insurance policy.

**Old Business:**

Clerk, K. Smit informed the board she received an FOIA (Freedom of Information Request) from Waste Management requesting copies of all contracts between the Town of Springvale and Waste Management. It was noted that she responded with a copy of the 2010 five (5) year contract.

**New Business:**

Appointment of Election Officials for 2020-2021: Chairman B. Madigan approved and appointed the following list of Election officials:

Chief Inspectors: Patricia Heyer, Karen Madigan

Poll Workers: Linda Smit, Marilyn Oskola, Barb Hollander, Karen Pollock

A motion was made by T. Madigan to approve Ordinance #2-2019 Adoption of Wisconsin Administrative Code SPS 316 – State of Wisconsin Electrical Code. The motion was second by B. Madigan and unanimously carried.

A motion was made by B. Madigan to approve the hiring of Karl Peschke for snow plowing at a rate of pay at \$16.00 per hour. The motion was second by B. Hollander and unanimously carried.

***New Business Continued:***

Following discussion, a motion was made by B. Madigan to approve the appointment of Patricia Heyer to serve as Deputy Clerk at a rate of \$20.00 per hour for misc. work and/or \$500 per election and Newsletter at \$150. The dollar amount paid to the Deputy Clerk will be deducted from the Clerk's salary. The motion was second by T. Madigan and unanimously carried

Set date for January meeting: Monday, January 20, 2020 at 6:30 p.m.

**Personnel Matters:**

**Equipment Matters:**

**Highway Matter:**

The meeting was adjourned on a motion by B. Hollander, second by T. Madigan and unanimously carried.

Respectfully Submitted,  
Karen Smit, Town of Springvale Clerk